

**Summary Minutes of the  
Georgia Records Association  
Board Meeting  
May 2, 2005  
Sea Palms Resort  
Saint Simons Island, Georgia**

Present: Board Members      Cecil Banks  
   Penny Cliff  
   Marilyn Ellison  
   Debra Harrington  
   Judy Weaver

Absent: Board Members      Steve Baker  
   Amelia Winstead  
   Janet Zirkle

**CALL TO ORDER**

President Marilyn Ellison called the meeting to order at 3:17 p.m.

**APPROVAL OF MINUTES**

Minutes of January 13, 2005 meeting were approved unanimously: motion made by Debbie Harrington and the second by Cecil Banks.

**TREASURERS REPORT**

Judy Weaver gave Marilyn the report which is filed with the minutes.  
Check Account Balance as of April 29, 2005 is \$11,518.38.  
Savings account Balance as of March 31, 2005 is \$11,960.12.

**OLD BUSINESS**

Evaluations for Fall Conference (Callaway Gardens): Marilyn stated that the comments were positive.

Judy Weaver purchased a Nikon digital camera, which she says is easy to use.

Marilyn noted that GRA has a laptop computer and she would turn it over to incoming president, Debbie Harrington.

President Marilyn Ellison stated that David Singley and Debbie Harrington have done a wonderful job on the GRA newsletter. Debbie said that suggestions for the name of the newsletter have been given an extension to get more ideas.

Locations for the Fall Conference 2005: Judy Wilson has found out nothing definite yet, and will get back to the Board later.

## **NEW BUSINESS**

New Location for GRA Banking Account: Treasurer Judy Weaver wants to transfer the GRA accounts from the state employee credit union in Atlanta into a banking facility, like Wachovia, that is more accessible across the state.

Cecil Banks asked if the credit union had an ATM and whether or not it had Internet access. Judy stated that this credit union doesn't have an ATM card. Judy suggested that we go with something like Wachovia or a bank with the best offer. Judy made the motion to change banks to one more accessible across the state, Debbie Harrington seconded the motion. The motion carried.

NHPRC Testimonial: President Marilyn Ellison wrote a testimonial on behalf of GRA for the NHPRC (National Historical Publication & Records Commission) on how NHPRC had been beneficial to GRA members. This testimonial which was sent on April 21 was part of many organizations testimony for the Federal government to restore funding to the NHPRC.

Certification Program Update: Judy Weaver stated that more people have signed up, but they need to get GRA dues in before they can qualify for the certificate program.

Carl Vinson Institute Update: Judy Wilson will be able to find out at the conference if participants pass or fail before leaving.

The certificate program is changing to allow three to four years to meet the requirements to give everyone an opportunity to have time to complete the courses.

Questions arose from the membership about retesting. We need to get more information from Judy Wilson about this.

Renew Membership/become a member of GRA: President Marilyn Ellison said that Judy Weaver does a nice job with our membership. More recognition needs to be given to those at the conference who are members, such as an extra door prize or some incentive.

Georgia Archives Week, "Discover Hidden Treasures": Marilyn told that board that the president of GRA is automatically on the GAW committee. Last year the committee signed a proclamation for GAW and was given a picture from Coca Cola. Secretary of State Cathy Cox also received a thank you gift.

GRA donates \$250 to the GAW committee every year.

Marilyn gave the board members a packet with GAW information, GRA Executive Board Members list for 2005-2005 and a nomination form for 2005 GHRAB Outstanding Archives Awards Program.

Georgia Records Association Executive Board 2005-2006: Marilyn noted that no one from the university system was on the board. Judy Weaver said that we should look at the by-laws and perhaps change the makeup of the board.

## **OTHER BUSINESS**

Ms. Judy Weaver said that she is going to sell shirts and other GRA material left over from other conferences at the Fall Conference. The shirts will sell for \$10 each; red mugs, \$5; books \$25. She asked board members for help at the registration table and also in the hospitality room.

Don Schewe lost his wife recently. The GRA board sent a plant and a donation to the American Red Cross in her memory.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:15 p.m.

Respectfully submitted

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Penny D. Cliff, Secretary

Approved:

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Marilyn R. Ellison, President