

**GEORGIA RECORDS ASSOCIATION
MEETING MINUTES
Tuesday, June 22, 2011**

Present at Meeting: Linda Johnson, President; Debbie Harrington, Vice-President; Crissie Wartko , Secretary; Cecil Banks, Director; Howard Siggelko, Director; Rick Parson, Director; Judy Weaver, Director.

Called To Order: Quorum. Meeting called to order at 8:15 p.m.

UNFINISHED BUSINESS

1. Minutes of the 3/3 Board Meeting were taken by Debbie Harrington, and were provided to Crissie. Crissie will transcribe the meeting minutes and have those available for review and adoption.
2. Add to June 22 Agenda: Discussion about Fall/Winter workshop.

NEW BUSINESS

1. REPORTS.

Treasurer's report. Reviewed Donna's 6/11 report and the accompanying account balances. Board made a motion/second to accept the report as submitted.

Membership: The Board reviewed the current membership statistics. GRA presently has 174 members. The Board discussed concerns about declining membership and the vision to increase enrollment during upcoming year. The Board agreed that the focus of GRA Board this year is to recruit, retain, and building the membership. Board will continue looking at things such as best locale of conferences, best methods to reach out to potential new members etc...

Education Committee Report: Debbie is presently reviewing our proposed curriculum changes with Don Schewe for final input and consideration.

Conference Report: Judy discussed future alternatives for conferences.

The Board discussed the importance of getting the most for our money in an effort to give members the best options for the lowest cost. Howard suggested bidding our conference planning needs to get an idea of viable options for future conferences. The Board needs to determine the exact scope of work including all needs in the conference planning phase. Howard offered to look into doing an RFP proposal Draft for the board to review.

Election Report: Cecil reported that we have nominees for all open positions. The Board motioned/seconded the acceptance of the nominees as presented.

UNFINISHED BUSINESS

2. Discussion about other GRA options for conference/curriculum support.

The Board discussed the importance of determining best steps toward successful future for GRA. What is best for our future, for our members. Is our primary focus in exploring new vendor options to look for conference planners or facilities to assist with educational programming and support.

Board agreed upon the importance of using all resources to advertise, build program, and refresh curriculum.

3. Vote to renew contract with CVIOG.

The Board discussed the significant impact of moving away from contract with CVIOG and the need for teamwork if the Board voted to go that route. The Board discussed the importance of declaring and defining clear rules and guidelines for the GRA certificate program.

Linda called for a vote to move away from CVIOG. The Board moved and seconded the motion to not renew the CVIOG contract and to move in new directions. The vote was unanimous.

The Board discussed the importance of GRA issuing a letter to all GRA members to explain the decision and to clarify the reasoning behind it.

The Board will also send a letter to the State Archives, Amelia and David to explain our decision and to express our desire for continued Archives support.

Additionally, the Board will need to look at amending the Bylaws to reflect any necessary changes, and to possibly look at amending our website (and determine best website support options.)

The Board moved to adjourn the meeting, the move was motioned and seconded at 10:15 p.m.

Respectfully submitted,

Crissie P. Wartko,
Secretary, GRA